



East Suffolk Lines Community Rail Partnership

BOARD MEETING Notes

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| Date: | Thursday 27 September 2018 |
| Place: | Giles Room, Ground Floor, Suffolk County Council, Endeavour House, Ipswich, Suffolk IP1 2BX |
| Times: | 14.00 – 16.00 |
| Attended: | Aaron Taffera – AT Chair of ESLCRP Board & Chair, Line Group South Carolyn Barnes – CB East Suffolk District Councils Graham Elliott – GE Chair, Line Group Bryan Frost – BF representing Line Group East for GN Michael Newsham – MN Ipswich Borough Council Paul Haynes – PH Greater Anglia Tracey Vobe - TV Suffolk County Council Paul Webster – PW Operations Manager South, ACoRP (Association of Community Rail Partnerships) |

| Item No. | Item Description | Action |
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| 1. | Welcome and Introductions. Receipt of apologies. Apologies from Paul Oxley – PO Greater Anglia TOC and Graham Newman – GN Chair, Line Group East | |
| 2. | Declarations of Interest. Bryan Frost declared that he was a member of Felixstowe Travel Watch. | |
| 3. | Approval of notes from the last meeting. Agreed – proposed Graham Elliott, seconded Paul Haynes | |
| 4. | Matters arising. Carolyn had been asked by Robert Scrimgeor to raise the issue of the lease renewal for Trimley station. GA are awaiting confirmation of funding for the “Friends of Trimley Station”. PH will follow up with his GA colleagues. | PH |

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| 5. | | <p>Financial Update.</p> <p>TV presented the budget. The £200 against East Suffolk Councils was a contribution towards the walks booklet. The usual annual contribution from East Suffolk Councils of £1000 towards the ESLCRP is to be invoiced. PH asked to check that income had been received from GA.</p> | |
| 6. | | <p>Chair update</p> <p>AT had previously distributed his report. CB and MN commented that AT has been very busy.</p> <p>Walks booklet has been distributed.</p> <p>There will be a press launch in Holywells Park. MN asked for Cllr Smart to be invited. PW asked for press release to be circulated, PW and PH to provide quote to AT.</p> | AT |
| 7. | | <p>Recruitment for CRP Officer</p> <p>Closing date last night. 106 applications received. 18 possible CVs may be suitable.</p> <p>Previously the Board saw the shortlisted applications and were part of the selection process on who should be interviewed. Discussed who should be present on interview panel - agreed AT, Jonathan Denby and PW.</p> <p>Line Group South, suggested community member present however Board agreed that three on interview panel was maximum.</p> <p>AT to send round CVs giving two weeks for Board to return their comments (by Friday 12th October). Next Board meeting 13th December at 2pm. Suggested interview dates to be Monday 12th Nov or Friday 16th November.</p> <p>PH checked with Jonathan Denby and he is free 16th November. TV confirmed that she had booked B2F5R4 room on 16th November.</p> | |
| 8. | | <p>TOC Update</p> <p>PH updated on new trains, project still going well. Roll out of new ticket machines, CCTV and painting progressing. PH shared new newsletter (also on website and at stations) and suggested that community article is included in future. For all station adopters the coffee morning dates are going on-line, one on Monday. Awards to be on 12th October. GE asked about whether bike spaces can be reserved on new carriages, PH to ask.</p> <p>MN asked about new ticket machines, PH to feedback about consultation on new timetables, PH to find out proposed dates for new consultation.</p> | PH PH PH |
| 9. | | <p>Saxmundham Station Fire Update</p> <p>PH had no further update from last meeting.</p> | |

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| 10. | | <p>Beccles Station forecourt.</p> <p>GE confirmed that meeting was held today with Network Rail and Ian Garrett, and it was promising.</p> | |
| 11. | | <p>Network Rail update</p> <p>No update. James Bradley is current contact. PH is asking for commitment from Network Rail to attend all CRP meetings.</p> | PH |
| 12. | | <p>ACoRP update</p> <p>PW – Community Rail strategy, DFT consulted on future of strategy, awaiting for date of official launch. Community Rail is less about line closures and more about future “four pillars of community rail” and funding changes from designated route to accredited provider of community rail services. PW suggested that any CRP that is currently a designated service/line, they should see a seamless transfer to accreditation. Action plan will need to be rearranged under the “four pillars”. PW confirmed that funding will still be available, but a funding review is likely. The ESLCRP will continue to be a statutory consultee. Fares structures - CRP will continue to be able to explore new ticket options.</p> <p>ACoRP awards next week. Bursaries now available for training, up to £250 (not courses run by ACoRP). E.g. first aid for mental health or rural gardening course. PW encouraged requests to be sent through. Small grants still available for up to £2500. Station adopters can join ACORP at £25 per year in future and would have access to £1000 if they became members, BF confirmed that Martin Yallop has been out to visit Trimley station.</p> <p>Members seminar on 29th October, free, in London.</p> | |

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| 13. | <p>Action Plan (Several topics are included within this section)</p> <p>PW commented about the action plan and suggested there will be more emphasis on agreeing action plans in future. PW would like to see all items to be on overall action plan (even if only a small project that only involved a few volunteers' time). CB suggested that the new CRP officer may wish to look at suggesting improvements to action plan?</p> <p>Good news stories could be promoted further.</p> <p>Lowestoft scheme on target, major works to commence next month.</p> <p>PW asked for completion dates to be updated ACTION – AT.</p> <p>Line Group East, double arrow sign on Hamilton Road, is progressing.</p> <p>Line Group North will spend their annual grant of £1000 with Sustrans to provide design for scheme. Board agreed.</p> <p>Melton garden path. It was noted that an island refuge will be built to assist people crossing the road.</p> <p>Septic tank at Melton issues, now sorted.</p> <p>Darsham car park - estimated cost of project increased from £76,924 to £177,000. Also, questions about GA not in a position to charge in their carpark opposite as well as ongoing discussions about VAT and Business Rates makes the financial projections questionable. Additionally, it appears that TROs do not exist for the long vehicle use of the lay-bys. Additional lighting has been installed following the accident, so the safety angle is no longer seen as a major issue. Project unable to continue as no longer a viable scheme? CB to have meeting with District Councillors later this afternoon for a decision.</p> <p>GE to circulate Folk East numbers from this year.</p> <p>Line guide and posters – rolled out.</p> <p>64 bus ticket launched so can buy a bus ticket on train to ride 64 bus to Aldeburgh or Leiston. Marketing to be done and waymark. MN asked if bus symbol will be added on-line (as is with Southwold).</p> | AT |
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| 14. | | <p>Line Group Updates:</p> <p>North</p> <p>GE main items Oulton Broad South and Beccles – already covered. Access to island platform at Beccles from grant for ACORP done. GE highlighted another piece of land where litter is building up, GE to investigate who GA contact was previously.</p> <p>Incredible Edible project- edible plants at railway stations – keen to follow this up and work with station adopters.</p> <p>ACoRP Beccles award GE commented that no representative had been invited from Beccles, PH explained that tickets were distributed and there was not enough for all, apologies from PH.</p> <p>South</p> <p>As report.</p> <p>East</p> <p>BF raised Trimley, Neville has implemented some changes as requested, concerns raised about pot hole, TV suggested that on-line system is used to report this, concerns about gully.</p> <p>Derby Road – new station adopter, concerns over no shelters on either side, previously there was a shelter on one side. PH agreed to check if these are programmed in to be done.</p> <p>BF asked about National Express coaches not being able to drop off at Ipswich station, PH will ask JD.</p> | <p>GE</p> <p>PH</p> <p>PH</p> |
| 15. | | <p>Any other urgent business</p> <p>AT confirmed that Roger wants to walk in all 22 walks next year for 15th anniversary of walks booklet.</p> <p>AT suggested for 160th anniversary of East Suffolk Line – ultra marathon may be organised for charity?</p> | |
| 16. | | <p>Date and locations of future meetings</p> <p>Thursday 13th December 2018 2pm (Giles Room, EH, Ipswich)</p> <p>Thursday 14th March 2019 1.45 pm (East Suffolk House, Melton) Room AF01 booked from 13:30-17:00</p> | |
| | 16.00 | Close | |